
**REPORT OF THE DIRECTOR GOVERNANCE & LEGAL SERVICES
& MONITORING OFFICER**

Review of the Council's Constitution – Council Procedure Rules

Reason for the Report

1. The purpose of this report is to provide Committee Members with opportunity to review and consider any potential changes to the Council Procedure Rules in light of recent discussions with Party Group Leaders and Whips; and the outcome of the survey of all Members in October & November 2016.

Background

2. The Constitution Committee previously considered a major change to the Council Procedure Rules in 2012/13 and has reviewed elements of the procedure in 2015/16 to further clarify or amend rules – for example implementation of an allocation for each Member of Written Questions.
3. Appendix 1 to this report is an options paper for discussion at the meeting which considers elements of the Council Procedure Rules; information on the current rules and suggestions and/or consideration for change. The suggestions are not intended as an exhaustive list of possible amendments that could be made, nor are any recommended over any other variation that may be preferable; they are simply intended to provoke discussion.
4. Attached as Appendix 2 is the data collated from the Member Council meeting survey and information provided in the free text box that supports some of the suggestions. Thirty five Members responded to the survey.

Legal Implications

5. The Local Government Act 2000 requires the Council to keep its Constitution under review and up to date. Article 14 of the Constitution provides for its review and revision

Financial Implications

6. There are no financial implications arising from this report

RECOMMENDATIONS

The Committee is recommended to:

1. receive the information in the report and discuss the elements of the Council Procedure Rules that could be considered for review;
2. agree a way forward to enable recommendations to be drawn up for consideration by the Committee at its next meeting for recommendation to Full Council and the new administration post in May 2017.

DAVINA FIORE

Director Governance & Legal Services & Monitoring Officer

21 November 2016

Annexes

Appendix 1 : Constitution Review Council Procedure Rules - Options for Key Areas for Amendment

Appendix 2: Members Survey Results November 2016

Background Papers

Cardif Constitution Council Procedure Rules (Version 10 Aug 2016)